

MINUTES - OGM - NOVEMBER 2023

Date | time Wednesday 1st November 2023 | 7:00pm *Location* School House *Meeting called to order by* Mark Stass

Welcome - Mark Stass (Chairperson)

Meeting Opened at 7.10pm

Mark welcomed everyone.

In Attendance

Mark Stass, Wendy Cheetham, Richard Cheetham, Sue Stass, Francene Hutt, Tony McClelland, Steve Cartwright, Robert Hutt, Barry Moss, Jo-Anna Heenan.

Apologies

Stuart Garland, David Heenan, Kristie Connors, Michael Connors, Kate Garland, Elizabeth Hetherington, Ann McCormack, John Woods, Bob Abra, John Clifford, Allan & Nicollete Moss

Risk Management Awareness Statement

- Read by Mark Stass.

Memberships

- No new memberships to be approved
- Approval of members list for TRC - as per attached. Approved by Wendy Cheetham & Seconded by Richard Cheetham.

Previous Minutes from meeting held Thursday 31st August 2023

- August 2023 OGM minutes accepted by Francene Hutt & seconded by Wendy Cheetham.

Business arising from the Minutes of meeting held Thursday 31st August 2023

- Tennis Court - Event Organiser - position vacant. no one wants the position
- Friday night BBQ, bring dinner/tennis - purely social

- Fan repair in school house still waiting
- Light pole to be installed still waiting
- Memorial Garden
- Big limb near toilet block still to be removed by TRC.
- Purchase 4 rubber mats for kitchen floor - done
- TCMF Concert - date/details to be set - 23/1/24. 7pm
- Purchase microwave
- Christmas party - flyer/facebook post - just 2 flyers Nemingha & dungowan.

Correspondence In

- Correspondence with TRC - re camping
- Correspondence with campers for TCMF

Correspondence Out

- Correspondence with TRC re camping.
- Correspondence with TRC re pre-event forms.

Chairman's Report – Mark Stass

- TCMF Camping 2024 - 18 booked in already.
- TCMF Concert - Tue 23rd Jan - had 3 bands 2 pulled out, plus Allan Hubble. Start 7pm. Will form a committee to discuss catering etc in December.
- Income hire - 3 for this year.
- Asset register - all but complete.
- Strategic plan - updated to incl playground. Repairs to School House. Memorial Gardens & a few others.
- Grants - War Memorial Grant (open atm, for trophy and a few plaques), Crown Lands Grant - spoke with Lisa yesterday, this should cover the repairs/painting to School House.
- Fan repaired in the school house last week.. Plus installed 3 fans in alfresco area.
- Kitchen - relined the kitchen plus 2 new cupboards for storage.
- Purchased 4 rubber mats for kitchen floor. Need to purchase additional 2 rubber mats, Accepted by Francene Hutt & Seconded by Steve Cartwright.
- Discussed the purchase of a convection microwave - Accepted by all that it was a much better use of funds.
- TRC
 - would not remove the tree only pruned it.
 - Tender for amenities block nearly done, mostly likely not before Christmas.
 - No further info on light tower.

- o Amos talking re upgrading electricity, maybe add to toilet block.
- o Infrastructure grant - for playground, TRC suggested to put on hold until other projects are finalised.
- Memorial Garden - ordered sleepers & posts (payable by TRC thru grant), Anthony Gale organised 1000 pavers free of charge, boys had to go and collect last week.
- Webpage - just a small one. Fran to chat with a local man that may be able to assist. Agreed by all that a basic webpage would be of benefit.
- Sponsorship - haven't heard from Hutcheon & Pearce. Invoice not paid yet.
- Approached by Alan Hubble to maybe use the facility to offer a free exercise class once a fortnight. No hire fire is to be charged to Alan if he is providing the class free of charge. Accepted by Wendy Cheetham & Seconded by Steve Cartwright. Need to check with TRC re any insurance issues.
- Contacted by Derek Tink - Digital IQ- training technology for elderly. Digital IQ an IQ Hub initiative. Would like to have a gathering /training session. Mark to follow up.
- Lawn mower - has been registered, but not yet serviced. TRC to provide service.
- Trees all mulched to be used on gardens.
- Thanks to Jo Heenan for all her support.

Treasurer's Report – Jo Heenan

Opening bank balance 31/8/23

S1 Account Balance	\$24,869.14
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S1.1 Account balance	\$ 193.02
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Movements	\$ 5,616.00
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Closing bank balances 31/10/23

S1 Account balance	\$19,253.14
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S1.1 Account balance	\$ 2,928.17
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- Report attached
- Accepted by Sue Stass & seconded by Steve Cartwright.

Booking Officer's Report

- TCMF 2024 - already booked in 18.
- 2025 - prospective booking
- camping limited to 25 sites need to relodge DA

General Business

- LED lights on the back of the school house.
- Need to line the cupboard under the sink.
- Christmas Party
 - find Santa - Bob Abra agreed to be Santa.
 - Need to find a special chair for Santa. Steve Cartwright to organise/build.
 - Ask Fire Brigade to provide lollies & Bec McDonald to make up - Mark to follow up
 - Gold coin donation tin on kitchen counter.
 - Sausage sling & hotdog. Francene Hutt to organise with Paul Avery.
 - Ask people to bring a plate of sweets or salad to share.
 - Christmas tree - Daniel Rienefleish. Mark to follow up.
 - Sign for roadside
 - Pre event lodged. Waiting on TRC.
- Melbourne Cup
 - tables & tv out
 - bring a plate. Fran to bring milk.
- Leanne McCullough - Coffee lady - \$5 per day moving forward as a donation for parking out the front 3 days per week.

Other Business

- NIL

Action Items

1. TRC - Pre Event form for TCMF Concert - JH
2. Finalise Asset Register - MS/JH
3. Finalise Strategic Plan - MS/JH
4. Purchase convection microwave -
5. Follow up on drainage on Keredene Lane - MS.
6. Purchase 2 additional rubber mats for kitchen.
7. Follow up with TRC re all grants
8. Follow up on webpage and investigate costings - MS/JH
9. Follow up on Sponsorship from Hutcheon & Pearce - MS/JH
10. Contact TRC re insurance on having classes/training on site
11. Follow up on lawn mower service with TRC.
12. LED lights on side wall of school house.
13. Line inside of cupboard under kitchen sink.

14. Steve Cartwright to make a fancy chair for Santa
15. RFS to provide lollies for Santa - MS
16. Roadside signage to go up - MS
17. Organise Christmas Tree - MS
18. Follow up with TRC re PreEvent Forms for Melbourne Cup & Christmas Party - JH
19. Lodge with TRC PreEvent form for TCMF Concert - JH
20. Follow up with TRC re DA for TCMF Camping - JH
21. Christmas party flyer - A3 to Nemingha Petroleum & Dungowan Pub. Plus email/facebook updated flyer. JH

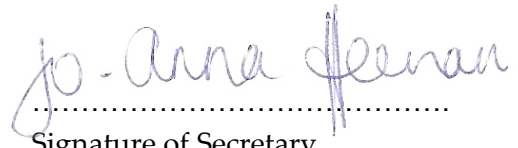
Next Meeting

OGM Tuesday 14th February 2024 | 7:00pm, At School House.

Meeting Closed 8.21pm. Minutes taken and prepared by Jo-Anna Heenan.



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Signature of Chairperson



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Signature of Secretary

Updated: 1 November 2023

Piallamore Recreation Reserve Committee

Function: Management and operation of the Piallamore Recreation Reserve, excluding the area occupied by the Rural Fire Service, including the collection of income from users and subject to all income collected or raised being applied to maintenance and improvement of the Piallamore Recreation Reserve.

	POSITION	NAME	ADDRESS	CONTACT DETAILS
Section 355 Coordinator	Kay Burnes	x 5901		
EXECUTIVE COMMITTEE				
	Chairperson	Mark Stass	913 Nundle Road Piallamore NSW 2340	M: 0439 424 215 P: 6760 9329 E: markstass@yahoo.com
Customer Service Use (Only details in yellow section to be given out)	Booking Officer	Mark Stass	Correspondence to: PO Box 4023 Nemingha NSW 2340	M: 0439 424 215 E: piallamorerecreationreserve@gmail.com
	Deputy Chairperson	Robert Hutt	873 Nundle Road, Piallamore NSW 2340	
	Secretary	Jo-Anna Heenan	777 Nundle Road, Piallamore NSW 2340	m: 0418468010 e: joannaheenan@gmail.com
	Treasurer	Jo-Anna Heenan	777 Nundle Road, Piallamore NSW 2340	m: 0418468010 e: joannaheenan@gmail.com
COMMITTEE MEMBERS				
		Sue Stass		
		Francene Hutt		
		Wendy Cheetham		
		Richard Cheetham		
		Stuart Garland		
		Steve Cartwright		
		John Clifford		

		Anthony McClelland	
		Bob Abra	
		Nicolette Moss	
		Allan Moss	
		Barry Moss	
		Colin McCormack	
SOCIAL MEMBERS			
		Wayne Klepzig	
		Ann McCormack	
		John Wood	
		Chris Johnston	
		Lyn Weis	
		Brendan Woods	
		Rod Bath	
		Gavin Urquhart	
		David Heenan	
		John Klepzig	
		Robert Battle	
		Nicole Thornton	
		Brad Thornton	
		Andrew Pearson	
		Bec McDonald	
		Kristie Connors	
		Cameron Tongue	
		Caroline Tongue	
		Chris Thompson	
		Erica Mordue	
		Graeme Owers	
		John Cruikshank	
		Maureen Owers	
		Megan Owers	
		Mel Thompson	
		Richelle Battle	

		Nigel Smith		
		Olwyn McCormack		
		Paula Sainsbury		
		Scott McDonald		
		Sue Smith		
		Tom Swain		
		Yvonne Cruikshank		
		Luke Stass		